



**ANATOMICAL BOARD OF THE
STATE OF FLORIDA**

University of Florida
College of Medicine
Health Science Center
PO Box 100235
Gainesville, FL 32610-0235
Telephone: 352-392-3588
1-800-628-2594

Miami Office:
University of Miami
Miller School of Medicine
Office of Medical Education
P.O. Box 016960 (R-160)
Miami, FL 33101
Telephone: 305-243-6691

Orlando Office:
University of Central Florida
College of Medicine
Health Sciences Campus-Lake Nona
6850 Lake Nona Blvd.
Orlando, FL 32827-7408
Telephone: 407-266-1142

Forms Required for Anatomical Donation

Vital Statistics – Provides relevant information on the body donor as well as the name and address of the next-of-kin.

Declaration of Consent – In the event the body donor did not pre-register, the nearest living next-of-kin may donate the remains by completing this form.

Permission to Dispose of Ashes – If the family does not wish to receive the cremains after medical education and research procedures have been complete, this form authorizes the Anatomical Board to dispose of the cremains by spreading them over the waters of the Gulf of Mexico.

Request for Return of Ashes – This form should be completed if the family wishes to have the cremains returned after medical education and research procedures have been completed. These procedures may take up to two years to be completed. This is the maximum time before the cremains would be returned per the next-of-kin's instructions. The minimum time is approximately six months.

Photocopy of Death Certificate – Certified death certificate is not required.

Burial Transit Permit – Sections A through C must be completed.
Section C must contain the medical examiner's authorization for cremation, dissection, or burial-at-sea.

The Anatomical Board requires these forms with **original signatures**.

It is requested that you contact the Anatomical Board at 1-800-628-2594 if you have any questions. Bodies may be delivered to the Board during the hours of 8:00a.m. – 12:00 p.m. and 1:00 p.m. – 4:30 p.m. Monday through Friday. Our office is located at the University of Florida, Health Science Center at 1600 SW Archer Road, Gainesville, Florida. Once you arrive at the designated area for Funeral Home Parking Only (off Center Drive, second driveway on the right), please request that the loading dock personnel call our office so that someone may be paged to meet you as to avoid any delays.



University of Florida
College of Medicine
Health Science Center
PO Box 100235
Gainesville, FL 32610-0235
Telephone: 352-392-3588
1-800-628-2594

**ANATOMICAL BOARD OF THE
STATE OF FLORIDA**

Instructions for Anatomical Donation

Miami Office:
University of Miami
Miller School of Medicine
Office of Medical Education
P.O. Box 016960 (R-160)
Miami, FL 33101
Telephone: 305-243-6691

Orlando Office:
University of Central Florida
College of Medicine
Health Sciences Campus-Lake Nona
6850 Lake Nona Blvd.
Orlando, FL 32827-7408
Telephone: 407-266-1142

Please make additional copies of these forms as needed. This will enable you to repeat the following procedures for every body donation that you handle. The Anatomical Board requires these forms with **ORIGINAL SIGNATURES**.

It is requested that you contact that Anatomical Board at 1-800-628-2594 if you have any questions and to notify us before delivering the remains of a body donor.

Hours: Bodies may be delivered to the Board during the regular business hours of 8:00 a.m. – 12:00 p.m. and 1:00 p.m. – 4:30 p.m. Monday through Friday. Deliveries are not accepted on nights, weekends, or holidays.

Exceptions: Please note that the Anatomical Board will decline the bodies of persons dying from crushing injuries, sepsis, extreme obesity, highly communicable diseases (such as AIDS or hepatitis). Autopsied bodies also cannot be accepted.

Findings: It is important for the family to recognize that the Anatomical Board does not issue reports regarding the cause of death or any findings. If the family wishes to receive such information, they should have an autopsy performed by a qualified pathologist.

Location: Our office is located at the University of Florida, Health Science Center at 1600 SW Archer Road, Gainesville, Florida. Once you arrive at the designated area for Funeral Home Parking Only (off Center Drive, second driveway on the right), please request that the loading dock personnel call our office so that someone may be paged to meet you as to avoid any delays.

Embalming: Before the body is transported to our facility, the remains **MUST** be embalmed. Embalming by means of arterial route only. **NO ASPIRATION**.



University of Florida
College of Medicine
Health Science Center
PO Box 100235
Gainesville, FL 32610-0235
Telephone: 352-392-3588
1-800-628-2594

**ANATOMICAL BOARD OF THE
STATE OF FLORIDA**

VITAL STATISTICS

Name of the Deceased _____

Social Security Number _____ Date of Birth _____

Address _____

Date of Death _____ Place of Death _____

Cause of Death _____

Funeral Home _____

Date Received by The Anatomical Board _____

Death Certificate Signed By _____

Next of Kin: Name _____ Relationship _____

Address _____

Has Next of Kin Been Notified? _____ By Whom? _____

Has Next of Kin Consented to Use of Body for Medical and Scientific Purposes? _____

(Signature of Next of Kin)

Does the Family Wish to Have the Cremains Returned? _____

(Funeral Director's Signature)

Miami Office:
University of Miami
Miller School of Medicine
Office of Medical Education
P.O. Box 016960 (R-160)
Miami, FL 33101
Telephone: 305-243-6691

Orlando Office:
University of Central Florida
College of Medicine
Health Sciences Campus-Lake Nona
6850 Lake Nona Blvd.
Orlando, FL 32827-7408
Telephone: 407-266-1142



**ANATOMICAL BOARD OF THE
STATE OF FLORIDA**

**University of Florida
College of Medicine
Health Science Center
PO Box 100235
Gainesville, FL 32610-0235
Telephone: 352-392-3588
1-800-628-2594**

DECLARATION OF CONSENT FOR RELATIVES

Miami Office:
University of Miami
Miller School of Medicine
Office of Medical Education
P.O. Box 016960 (R-160)
Miami, FL 33101-6960
Telephone: 305-243-6691

Orlando Office:
University of Central Florida
College of Medicine
Health Sciences Campus
at Lake Nona
6850 Lake Nona Blvd.
Orlando, FL 32827-7408
Telephone: 407-266-1142

I, _____, being nearest of kin, _____, of the
(relationship)

deceased, _____, do hereby consent to the release of his/her body to the
Anatomical Board of the State of Florida for the use of the body for anatomical education
and medical research. After completion of use by the University or other educational
institution and unless otherwise specified below, the remains will be cremated and
distributed pursuant to donor's instructions for disposition. At times, the body may possess
certain unique structures, either anatomical or pathological, that would greatly benefit
anatomical education and medical research and may not be recovered for cremation.

(Next of Kin) (Date)

(Witness) (Date)

(Witness) (Date)

(Funeral Director) (Date)



**ANATOMICAL BOARD OF THE
STATE OF FLORIDA**

**University of Florida
College of Medicine
Health Science Center
PO Box 100235
Gainesville, FL 32610-0235
Telephone: 352-392-3588
1-800-628-2594**

DECLARATION OF CONSENT FOR NON-RELATIVES

I, (name) _____, being [select one:] [Healthcare Surrogate¹];
[Close Personal Friend²]; [Guardian of the person of the decedent at the time of death]; or
[Court-Appointed Representative Ad Litem³] of the deceased, _____,
and having no actual notice of any contrary indication by the decedent, do hereby consent to the
release of his/her body to the Anatomical Board of the State of Florida for the use of the body
for anatomical education and medical research. After completion of use by the University or
other educational institution and unless otherwise specified below, the remains will be cremated
and distributed pursuant to donor's instructions for disposition. At times, the body may possess
certain unique structures, either anatomical or pathological, that would greatly benefit education
and research and may not be recovered for cremation.

Miami Office:
University of Miami
Miller School of Medicine
Office of Medical Education
P.O. Box 016960 (R-160)
Miami, FL 33101-6960
Telephone: 305-243-6691

Orlando Office:
University of Central Florida
College of Medicine
Health Sciences Campus
at Lake Nona
6850 Lake Nona Blvd.
Orlando, FL 32827-7408
Telephone: 407-266-1142

_____	_____
(Consenting Party)	(Date)
_____	_____
(Witness)	(Date)
_____	_____
(Witness)	(Date)
_____	_____
(Funeral Director)	(Date)

¹ See <https://ufhealth.org/advance-directives/health-care-surrogate>

² "Close personal friend" means any person 18 years of age or older who has exhibited special care and concern for the patient, and who presents an affidavit to the health care facility or to the primary physician stating that he or she is a friend of the patient; is willing and able to become involved in the patient's health care; and has maintained such regular contact with the patient so as to be familiar with the patient's activities, health, and religious or moral beliefs. §765.101(3), Florida Statutes (2016).

³ A representative ad litem appointed by a court of competent jurisdiction upon a petition heard ex parte filed by any person, who shall ascertain that no person of higher priority exists who objects to the gift of all or any part of the decedent's body and that no evidence exists of the decedent's having made a communication expressing a desire that his or her body or body parts not be donated upon death. . §765.512(3)(i), Florida Statutes (2016).



University of Florida
College of Medicine
Health Science Center
PO Box 100235
Gainesville, FL 32610-0235
Telephone: 352-392-3588
1-800-628-2594

**ANATOMICAL BOARD OF THE
STATE OF FLORIDA**

ASHES REQUESTED FORM

Miami Office:
University of Miami
Miller School of Medicine
Office of Medical Education
P.O. Box 016960 (R-160)
Miami, FL 33101
Telephone: 305-243-6691

Orlando Office:
University of Central Florida
College of Medicine
Health Sciences Campus-Lake Nona
6850 Lake Nona Blvd.
Orlando, FL 32827-7408
Telephone: 407-266-1142

The ashes of _____ are requested to be returned after medical education and research are completed. I understand that these procedures may take up to two years to be completed. Therefore, this form authorizes the Anatomical Board to forward the cremains via express mail to the following address:

PHONE NUMBER: _____

SIGNATURE

DATE

ALTERNATE ADDRESS

PHONE NUMBER: _____



University of Florida
College of Medicine
Health Science Center
PO Box 100235
Gainesville, FL 32610-0235
Telephone: 352-392-3588
1-800-628-2594

**ANATOMICAL BOARD OF THE
STATE OF FLORIDA**

Miami Office:
University of Miami
Miller School of Medicine
Office of Medical Education
P.O. Box 016960 (R-160)
Miami, FL 33101
Telephone: 305-243-6691

Orlando Office:
University of Central Florida
College of Medicine
Health Sciences Campus-Lake Nona
6850 Lake Nona Blvd.
Orlando, FL 32827-7408
Telephone: 407-266-1142

PERMISSION TO DISPOSE OF ASHES

I, _____, being next of kin, _____,
(relationship)

of the deceased, _____, do not wish to receive the cremains.

Therefore, this is to provide authorization for the Anatomical Board of the State of Florida to dispose of
the cremains by spreading them over the waters of the Gulf of Mexico.

Signature

Date



University of Florida
College of Medicine
Health Science Center
PO Box 100235
Gainesville, FL 32610-0235
Telephone: 352-392-3588
1-800-628-2594

**ANATOMICAL BOARD OF THE
STATE OF FLORIDA**

Miami Office:
University of Miami
Miller School of Medicine
Office of Medical Education
P.O. Box 016960 (R-160)
Miami, FL 33101
Telephone: 305-243-6691

Orlando Office:
University of Central Florida
College of Medicine
Health Sciences Campus-Lake Nona
6850 Lake Nona Blvd.
Orlando, FL 32827-7408
Telephone: 407-266-1142

Outline for Handling Indigent Bodies

The Anatomical Board would like to exercise the option of claiming indigent bodies, with the exception of veterans, for use in medical research and education. To determine if a body is acceptable, please contact the Anatomical Board office on our toll-free number, 1-800-628-2594. At that time, you will need to provide the following information on the deceased:

- Name
- Date of Birth
- Date of Death
- Cause of Death
- Condition of the Body

Instructions for Cases Accepted by the Board

If the condition of the body and the cause of death is acceptable for anatomical education and medical research purposes, the Board requires a Declaration of Consent form be completed in addition to the following paperwork:

- Death Certificate – (certified copy is not required)
- **Burial Transit Permit – Sections A through C must be completed. Section C must contain the medical examiners authorization for cremation, dissection, or burial-at-sea.**
- Declaration of Consent form
- A signed statement concerning the final disposition of the cremains, (i.e., whether the ashes are requested to be returned, including the address, or spread over the waters of the Gulf of Mexico).



University of Florida
College of Medicine
Health Science Center
PO Box 100235
Gainesville, FL 32610-0235
Telephone: 352-392-3588
1-800-628-2594

**ANATOMICAL BOARD OF THE
STATE OF FLORIDA**

Miami Office:
University of Miami
Miller School of Medicine
Office of Medical Education
P.O. Box 016960 (R-160)
Miami, FL 33101
Telephone: 305-243-6691

Orlando Office:
University of Central Florida
College of Medicine
Health Sciences Campus-Lake Nona
6850 Lake Nona Blvd.
Orlando, FL 32827-7408
Telephone: 407-266-1142

Dear Prospective Donor:

This is in reply to your inquiry regarding the donation of your body for use in medical education and research after your death. We commend you for your benevolent attitude in this matter. Through donating your body you will make a significant contribution to the medical sciences by enabling health care professionals to gain a better understanding of the normal and diseased state of the human body. The responses in our State have been most gratifying. However, the number of donations will need to increase as research and educational programs in the medical field continue to expand. We are most grateful for your willingness to consider the donation of your body.

The procedure for donating one's body is quite simple. The donor or the surviving relatives must make arrangements with a funeral director and pay for: 1) arterial embalming and 2) transportation of the body to the Anatomical Board facility at the Health Science Center in Gainesville, Florida. The Anatomical Board receives no financial support from the State and regrets the necessity of requiring that you pay for the above services.

Bodies cannot be accepted for donation if: 1) an autopsy has been performed, 2) death was caused by a crushing injury, or 3) the individual had a highly contagious disease. No organs may be removed except eyes. There is no age limit on donated bodies. It is important for the family to recognize that the Anatomical Board cannot give reports regarding the cause of death or any other findings. If a family wishes to receive such information, they should have an autopsy performed by a qualified pathologist.

If you are agreeable to the above conditions, please sign the enclosed forms. You should keep one for your personal records and return one to our Gainesville office. Thank you for your interest in our donation program.

Instructions to the Persons Interested in Donating Their Bodies

1. Two copies of the dedication form should be signed in the presence of two witnesses. Since properly completed dedication forms have legal status, a formal will is not required.
2. One original dedication form should be forwarded to: Anatomical Board of the State of Florida, University of Florida College of Medicine, P.O. Box 100235, Gainesville, Florida 32610-0235. The other copy should be retained by the dedicator and placed in his or her personal files.
3. Copies of the "Instructions to Survivors.." should be given to relatives, close friends, or to whomever will be in charge of final arrangements. In this way, those concerned will know of the dedicator's wishes and will be in a better position to carry them out.
4. Although not essential, it will save your relatives the necessity of doing so if you make arrangements now with a funeral director in your vicinity. The funeral home director should be informed of your plan to dedicate your body for scientific purposes and instructed as to what his responsibilities will be (see Instructions to Survivors..).
5. The Anatomical Board is not able to remove and store tissues for eye banks or other agencies which collect tissues from recently deceased persons for transplantation to living persons. If you are interested in such procedures, you should discuss the possibilities with your physician.
6. Ordinarily after being used in medical education, the body will be cremated pursuant to Florida Statutes 497.005.
 - If the survivors wish to receive the ashes after cremation, a written request to that effect should be filed with the dedication form or at the time the body is transported to the Anatomical Board.
 - If no request has been received, the Anatomical Board will take responsibility for disposing of the cremains by spreading them over the waters of the Gulf of Mexico.
 - If cremation is not desired, the Anatomical Board should be notified at the time of transportation. The body can be turned over to a funeral home for such burial as the family may specify. Burial by a funeral home will be at the expense of the family.
7. If you wish further information about these procedures, please notify us.

Instructions to the Survivors of Body Donors

1. As soon as possible after death, the body should be transferred to a funeral home of the family's choice.
2. The funeral home should be requested to embalm the body by means of arterial route only. Special embalming procedures will be carried out when the body reaches the Anatomical Board of the State of Florida in Gainesville.
3. The director of the funeral home should be told of the wishes of the deceased to have his or her body made available for use in medical education. The funeral home director should also be told to notify the Anatomical Board of the State of Florida prior to transporting the body to Gainesville. For this purpose, the funeral home director should telephone the: Anatomical Board of the State of Florida, Telephone: (352) 392-3588 or 1-800-628-2594 (FL only)
4. The cost of the preliminary embalming and of transportation to Gainesville will be borne by the family or estate of the deceased. Charges for these services are determined by the individual funeral homes. The Anatomical Board has no jurisdiction in this matter. You may wish to discuss arrangements with more than one funeral director. Bodies delivered to the Anatomical Board should not be in a casket.
5. The Anatomical Board cannot accept bodies of persons dying from
 - crushing injuries
 - sepsis
 - extreme obesity
 - or highly communicable diseases (such as AIDS or hepatitis)

Autopsied bodies also cannot be accepted.

It is important for the family to recognize that the Anatomical Board cannot give any reports to them regarding the cause of death or any findings. If a family wishes to receive such information, they should have an autopsy performed by a qualified pathologist.

6. After being used for medical education purposes, the body will ordinarily be cremated pursuant to Florida Statutes 497.005. The ashes are made available to the family or friends if requested in writing at the time the body is transported to the Anatomical Board. Medical education will take approximately two years to be completed. At that time, next of kin are notified of the availability of the cremains if there was a previous request for their return. If no request has been received, the Anatomical Board will take responsibility for disposing of the cremains by spreading them over the waters of the Gulf of Mexico.



**ANATOMICAL BOARD OF THE
STATE OF FLORIDA**

**University of Florida
College of Medicine
Health Science Center
PO Box 100235
Gainesville, FL 32610-0235
Telephone: 352-392-3588
1-800-628-2594**

DEDICATION FORM

I, _____, the undersigned, desire that my body, at the time of death, be given to the Anatomical Board of the State of Florida for use in anatomical education and medical research. It is understood that the Anatomical Board of the State of Florida can accept my body only if I become deceased within the geographical limits of the State of Florida or if agencies or individuals other than the Anatomical Board assume responsibility for returning my body to the State of Florida.

It is also understood that this is a legal document in that it is a statement of my wish and intention to dedicate my body for medical use, as provided in Chapter 406.50 through 406.61 and Chapter 765.510 through 765.514, Florida Statutes. In order that this wish be promptly and effectively carried out after my death, I accept responsibility for obtaining the consent of all my relatives or close friends likely to have any concern about the final disposition of my body. After completion of use by the University or other educational institution and unless otherwise specified below, the remains will be cremated and distributed pursuant to donor's instructions for disposition. At times, the body may possess certain unique structures, either anatomical or pathological, that would greatly benefit anatomical education and medical research and may not be recovered for cremation.

Date of Birth: __ - __ - ____

Signature

Driver License #: _____

Address

Social Security #: XXX - XX - _____

City State Zip Code

Signed in the presence of these witnesses on this ____ day of _____ 20 ____.

Witness:

Witness:

Signature

Signature

Address

Address

City State Zip Code

City State Zip Code

Miami Office:
University of Miami
Miller School of Medicine
Office of Medical Education
P.O. Box 016960 (R-160)
Miami, FL 33101-6960
Telephone: 305-243-6691

Orlando Office:
University of Central Florida
College of Medicine
Health Sciences Campus
at Lake Nona
6850 Lake Nona Blvd.
Orlando, FL 32827-7408
Telephone: 407-266-1142